

**MINUTES
REGULAR BOARD MEETING
THURSDAY, DECEMBER 14, 2006, 9:00 A.M.**

Board Members Present at Roll Call: Les Abrams, Rod Bolden, Gabe Corral, Tom Heineman, Myra Jefferson, Sarah Vetault. A quorum was present. Board Members Present After Roll Call: None. Board Members Absent: Cynthia Henry. Board Member Resigned: Gaye Rutan.

Also Present at Roll Call: Debb Pearson, Executive Director; Beckie Loar, Regulatory Compliance Administrator; Melissa Cornelius, Assistant Attorney General.

Les Abrams acted as Chairperson. Les Abrams introduced Charlie Havranek, who was appointed by the Governor to replace Tom Heineman, in the certified general appraiser Board member position; and Debbie Rudd, who was appointed by the Governor to fill the licensed or certified appraiser Board member position, which was left vacant when Gaye Rutan resigned. Charlie Havranek and Debbie Rudd observed the meeting.

The Board pledged allegiance to the flag of the United States of America.

Sarah Vetault moved that the Minutes of the November 16, 2006, Regular Board Meeting be approved. Myra Jefferson seconded the motion. The Board voted unanimously in favor of the motion.

PUBLIC ANNOUNCEMENTS AND CALL TO PUBLIC

Mark Anderson, licensed appraiser, and Stephen Mueller, trainee, filed Calls to Public and spoke to the Board regarding their concerns relating to the January 1, 2007, implementation of the May, 2005, supervising appraiser/trainee rules.

APPLICATION REVIEW

Review and Action Concerning Application 6186, Gary J. Reissner.

Gabe Corral moved that the Board go into Executive Session for legal advice. Sarah Vetault seconded the motion. The Board voted unanimously in favor of the motion. Upon return from Executive Session, Applicant appeared and answered the Board's questions concerning his experience log. Sarah Vetault moved that the Board find application 6186 substantively complete. Tom Heineman seconded the motion. The Board voted unanimously in favor of the motion.

COMPLAINT REVIEW

Informal Hearing Concerning 2159/2161/2163/2165/2167/2169/2171, Thomas A. Reeb.

Respondent did not appear. Sarah Vetault moved that, at the request of respondent, the informal hearing be continued. Myra Jefferson seconded the motion. The Board voted 5-1 in favor of the motion. Gabe Corral voted no.

Review and Action Concerning 2255, Gene D. Cox.

Respondent appeared. Staff summary was read. Sarah Vetault moved that the matter be referred to an investigator. Rod Bolden seconded the motion. The Board voted 5-1 in favor of the motion. Gabe Corral voted no.

Review and Action Concerning 2252, Jolee D. Martinez.

Respondent appeared. Staff summary was read. Tom Heineman moved that the Board find no violations and dismiss the complaint. Myra Jefferson seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2254, Scott A. Lavine.

Respondent appeared. Staff summary was read. Sarah Vetault moved that the Board find no violations and dismiss the complaint. Tom Heineman seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2261, Donald L. Hall.

Respondent appeared. Staff summary was read. Sarah Vetault moved that the matter be referred to an investigator. Rod Bolden seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2267, Dimitri Samano.

Respondent appeared. Staff summary was read. Sarah Vetault moved that the matter be referred to an investigator. The motion failed for the lack of a second. Tom Heineman moved that the Board find no violations and dismiss the complaint. Gabe Corral seconded the motion. The Board voted 5-1 in favor of the motion. Sarah Vetault voted no.

Informal Hearing Concerning 2174, Kandace L. Levi.

Respondent appeared. Respondent was sworn in, made statements to the Board and answered the Board=s questions. Gabe Corral moved that the Board find Level II violations and offer respondent a due diligence consent letter citing violations and requiring disciplinary education. Rod Bolden seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2230, Albert A. Klawer.

Respondent appeared. Gabe Corral moved that the Board find no violations and dismiss the complaint. Tom Heineman seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2251, Brad G. Wardrop.

Respondent did not appear. Staff summary was read. Sarah Vetault moved that the matter be referred to an investigator. Tom Heineman seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2260, Larry R. Everhart.

Respondent did not appear. Staff summary was read. Gabe Corral moved that the Board find no violations and dismiss the complaint. Rod Bolden seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2262, Dawna Rogers.

Respondent did not appear. Staff summary was read. Sarah Vetault moved that the matter be referred to an investigator. The motion failed for the lack of a second. Gabe Corral moved that the Board invite respondent to an informal hearing. Rod Bolden seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2263, Everett L. Quinn.

Respondent did not appear. Staff summary was read. Sarah Vetault moved that the matter be referred to an investigator. Myra Jefferson seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2268, Tommy Gee.

Respondent did not appear. Staff summary was read. Myra Jefferson moved that the Board issue respondent a cease and desist letter; that the matter be referred to the Criminal Division of the Assistant Attorney's General office and the Department of Financial Institutions; and that the borrower be notified. Sarah Vetault seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2269, Chad A. Richey.

Respondent did not appear. Staff summary was read. Tom Heineman moved that the matter be referred to an investigator. Gabe Corral seconded the motion. The Board voted unanimously in favor of the motion.

Informal Hearing Concerning 2177, Lucille DeMarco.

Respondent did not appear. Sarah Vetault moved that, at the request of respondent, the informal hearing be continued. Tom Heineman seconded the motion. The Board voted unanimously in favor of the motion.

APPLICATION REVIEW

Review and Action Concerning Applicant 6292, Darren M. Dunn.

Applicant appeared and answered the Board's questions. Gabe Corral moved that the Board find application 6292 substantively complete. Sarah Vetault seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning Applicant 6370, Brisa L. Manis.

Applicant appeared. Gabe Corral moved that the Board go into Executive Session for legal advice. Sarah Vetault seconded the motion. The Board voted unanimously in favor of the motion. Upon return from Executive Session, Rod Bolden moved that the Board find the application substantively incomplete and applicant be requested to submit additional information. Sarah Vetault seconded the motion. The Board voted unanimously in favor of the motion.

COMPLAINT REVIEW

Review and Action Concerning 2223, Jonathan S. Prosch.

Respondent did not appear. Gabe Corral moved that the Board find no violations and dismiss the complaint. Sarah Vetault seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 1164/1165, Lawrence A. Kenna.

Respondent did not appear. Sarah Vetault moved that, based on the expiration of respondent's 90-day renewal grace period, the complaints be closed to be reopened and considered in the event respondent reapplies. Myra Jefferson seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 1895, Joseph M. Frederick.

Respondent did not appear. Sarah Vetault moved that, based on the expiration of respondent's 90-day renewal grace period, the complaint be closed to be reopened and considered in the event respondent reapplies. Tom Heineman seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2144, Marshall S. Coffman.

Respondent did not appear. Sarah Vetault moved that based on respondent's failure to comply with the August 16, 2006, Consent Agreement and Order of Discipline, the Board lift the stay of suspension and a six-month suspension become effective. Rod Bolden seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2214, Lawrence E. Bloom.

Respondent did not appear. Sarah Vetault moved that the Board approve Larry D. Schnepf, certified general appraiser #30284, as respondent's mentor. Rod Bolden seconded the motion. The Board voted unanimously in favor of the motion.

BOARD CHAIRPERSON REPORT

Les Abrams announced that the temporary Application Review Committee would consist of Gabe Corral, Charlie Havranek and Debbie Rudd; and that the temporary Appraisal Testing and Education Committee would consist of Gabe Corral, Charlie Havranek and Sarah Vetault.

EXECUTIVE DIRECTOR REPORT

Debb Pearson reported on the status of the Assistant Attorney General=s assignments; advised the complaints with answer dates that had been extended by staff; reported the following complaint status for calendar year 2006 through 11/30/06:

Complaints filed	197
Complaints dismissed	50
Complaints referred to investigation	35
Complaints resolved with nondisciplinary letter of concern	24
Complaints resolved with nondisciplinary letter of remedial action	5
Complaints resolved with disciplinary letter of due diligence	2
Complaints resolved with probation	7
Complaints referred to informal hearing	25
Complaints referred to formal hearing	4
Complaints resolved with suspension	4
Complaints resolved with surrender	1
Complaints resolved with revocation	0
Complaints resolved with cease and desist letters	21

Violation Levels:

I	27
II	4
III	2
IV	0
V	8

updated the Board concerning the status of its proposed rule and statute amendments; updated the Board concerning the mortgage fraud task force formed by the Department of Financial Institutions; and reported on the highlights of the 12/1/06 Education Council of Appraisal Foundation Sponsors (ECAFS) meeting held in Scottsdale, Arizona.

APPLICATION REVIEW COMMITTEE REPORT

Les Abrams reported the following Arizona appraiser and property tax agent information as of December 12, 2006:

Licensed Residential	1078	
Certified Residential	959	
Certified General	768	
Nonresident Temporary	56	Total 2861
Property Tax Agents	302	

Gabe Corral moved that the Board accept the Committee=s recommendations (see attached). Sarah Vetault seconded the motion. The Board voted unanimously in favor of the motion. Gabe Corral moved that the Board approve (1) the recommended revision to the applications for licensure and certification requiring a signed copy of the Supervising Appraiser's Notification of Engagement/Termination of Trainee; and (2) the recommended revised experience log. Sarah Vetault seconded the motion. The Board voted unanimously in favor of the motion.

APPRAISAL TESTING AND EDUCATION COMMITTEE REPORT

Les Abrams moved that the Board accept the Committee=s recommendations (see attached). Sarah Vetault seconded the motion. The Board voted unanimously in favor of the motion.

CONFIRMATION OF MEETING DATES, TIMES, LOCATIONS AND PURPOSES

The upcoming Committee and Board meetings were scheduled as follows:

January

17	Application Review Committee	2:00 p.m.
18	Appraisal Testing and Education Committee	8:30 a.m.
18	Board	9:00 a.m.

COMPLAINT REVIEW

Informal Hearing Concerning 2190/2195, John M. Granger.

Respondent appeared. Respondent was sworn in, made statements to the Board and answered the Board=s questions. Sarah Vetault moved that concerning 2190, the Board find Level II violations and offer respondent a due diligence consent letter citing violations and requiring disciplinary education. Gabe Corral seconded the motion. The Board voted unanimously in favor of the motion. Sarah Vetault moved that concerning 2195, the Board find Level II violations and offer respondent a due diligence consent letter citing violations and requiring disciplinary education (to be combined with the 2190 letter). Myra Jefferson seconded the motion. The Board voted unanimously in favor of the motion.

OLD BUSINESS

Discussion and Action Regarding Approval of Proposed Guidelines for Supervising Appraisers and Trainees.

Gabe Corral moved that the Board adopt the proposed Guidelines for Supervising Appraisers and Trainees, as amended, as Board Substantive Policy Statement #2. Rod Bolden seconded the motion. The Board voted unanimously in favor of the motion.

COMPLAINT REVIEW

Informal Hearing Concerning 2213, Paul S. Wooller.

Respondent appeared. Respondent was sworn in, made statements to the Board and answered the Board=s questions. Sarah Vetault moved that the Board find Level I violations and issue respondent a nondisciplinary letter of concern citing violations. Tom Heineman seconded the motion. The Board voted unanimously in favor of the motion.

NEW BUSINESS

Discussion and Action Regarding Frequently Asked Questions Concerning Supervising Appraiser/Trainee Rules.

Sarah Vetault moved that the Board approve the Frequently Asked Questions concerning the supervising appraiser/ trainee rules, as amended. Myra Jefferson seconded the motion. The Board voted unanimously in favor of the motion.

ADJOURNMENT

The meeting was adjourned.

Lester G. Abrams, Chairperson